

Open Houses

Open Houses are useful tools in recruiting the youth of the parish. This is the chance to present to them and their parents who we are. There are many formats for Open Houses, but this checklist, should help out with the logistics of any/most events.

2-3 months in advance:

- Inform youth minister (YM) of Open House and your needs
- Reserve a space/time at the end of the mass (5 minutes) and a room/hall
- Gather your team to help you orchestrate the open house
- Make a flyer that is simple to understand & catches the attention
- Invite Jornadistas

1 month in advance:

- Remind Jornadistas
- Put flyer in bulletin
- Make announcements at mass (continue every week)
- Practice skits with team
- Acquire food, (who's making or donating what)
- Invite Religious Ed. Students

2 weeks in advance:

- Remind Jornadistas about attending/food/skits
- Put up flyers around the neighborhood (youth/rec centers) and invite kids playing basketball, handball, etc. Tell them to bring a friend.

1 week in advance:

- Remind Jornadistas about attending/food/skits
- Purchase any materials necessary (props, nametags, pens, etc.)

Day of the Open House:

- Arrive early, with YM to open up & take care of necessary arrangements
- Delegate jobs/ responsibilities of the day (setting up food, the room, activities)